

Name:

Due: 28.02.2020

Unit 3

Complete

Printed

ASSIGNMENT BRIEF: Acoustic Night
(Planning, Health & Safety)**Assignment Task 1: Planning Document Elements**

- 1 Concert Running order
- 2 Equipment List
- 3 Stage Plan
- 4 Schedule for the Day
- 5 Copyright Demands
- 6 Outline of individual roles and responsibilities on the day
- 7 EXPLANATION OF EACH ELEMENT; WHY HAVE YOU MADE THE DECISIONS?

Assignment Task 2: Risk Assessment

- 8 Risk Assessment (This must include: manual handling; PPE; Electrical Safety.) You must show awareness of the safety of performers, technical staff and audience members.

ASSIGNMENT BRIEF: Acoustic Night
(The Gig)**Assignment Task 1: Set up and monitor live sound mixes**

- 9 Sound Levels Sheet
- 10 *Video of the set up*
- 11 *Video of the sound check*
- 12 *Video of the final performance*
- 13 *Audio recording of final performance*
- 14 *Teacher Observation*

Unit 2

Complete

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Spring Recital Acoustic Night (The Gig)

Assignment Task 1: Planning

- 15 Mind map about needs of target audience
- 16 Meeting minutes
- 17 Write up of contribution to the event
- 18 Running order for the event
- 19 Draft email to support staff for main hall
- 20 A brief summary of: i) Time constraints for planning and delivery including promotion; availability of rehearsal space (classroom); availability of main hall (also annotate the school calendar); availability of musicians
- 21 Explanation of copyright issues
- 22 *Video of the set up*
- 23 *Video of the final event*
- 24 *Teacher observation of your input to planning meetings*

Assignment Task 2: Promotion

- 25 Research on posters (annotated posters; final reflections and actions)
- 26 Your promotional poster
- 27 A brief explanation of why you believe your poster has successfully met the needs of the target audience and is suitable for the event (using research to support this (including industry practice))

Assignment Task 3: Evaluation

- 28 A written evaluation of the event that includes: strengths and areas for improvement of a) the final event; b) the team as a whole in planning stages and during the event; c) your individual contribution to planning, promotion and work during the event; d) how this could improve next time you do this - JUSTIFY CONCLUSIONS
- 29 Feedback from the audience (survey) relating to artistic content and usefulness to them (did your team hit the brief by meeting the needs of the target audience?)
- 30 *Teacher observation of your work on the final event*